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| Policy: | King's Lynn Academy Careers Policy inc. Provider Access |
| Author: | Katie Leeming-Watts / Phil Bugg |
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| Review date: | October 2022 |

Vision and purpose

At King's Lynn Academy, all students will be supported to become independent managers of their own careers both whilst at KLA and in the years after they leave the school. We will offer opportunities that aim engage, inspire and inform students in terms of further education, higher education, and employment. As a school we are committed to impartiality, ensuring that students are aware of all the opportunities available to them.

National and local expectations

Our Careers programme will meet the statutory guidance set out by the DfE's Careers Strategy. We are aiming to achieve the Gatsby benchmarks by the end of 2020.

Strategy

- Link governor – John Bolderstone
- ALT link – Mr Phil Bugg
- Careers Lead – Mrs Katie Leeming-Watts

All staff will contribute towards the careers programme. Future pathways for their subject will be displayed in their classroom or within a faculty area. All staff have a responsibility to accurately track and monitor each student's progress within their subject, including identifying those who are gifted and talented. This information will be used to help guide students during the options process and when applying for post 16 provisions.

Faculty leaders will provide out of school experiences and trips within their subject areas to engage and inspire.

How IAG will be delivered:

- Timetabled lessons as part of the Personal Development curriculum
- Within themes during seminar times (approx. 6 per year)
- 1:1 conversation with form tutor as part of the PDP (when appropriate)
- 1:1 sessions with a L6 advisor (when available)
- Small group sessions with a L6 advisor (when available)
- At least 1 interaction per year with an employer, apprentice or University student
- Work related experiences, trips and careers fairs
- Engagement with local providers and employers

How IAG will be measured and assessed:

- Verbal and written feedback from students, parents/carers and employers
- Student focus groups
- **Low stakes quizzes after PD lessons**
- Year 11 Exit survey
- Feedback from providers
- Destinations data, including number of students achieving a place at their first choice destination, students NEET

Any data gathering will be in line with the new GDPR. Any data gathered will be used to support our students to make better futures choices. This includes the use of appropriate outside careers agencies and initiatives.

Current priorities

Our careers strategy is informed by these current priorities:

- Supporting the individual aspirations, improving attainment and ensuring positive destinations
- Meeting the needs of specific including looked after children, young carers, children from economically-deprived backgrounds and children with special educational needs and disabilities
- Developing learners' career management skills, especially those associated with career adaptability, resilience, enterprise and employability

- Improving young people's working lives by helping them to identify the values that are important to them such as contributing to the wellbeing of others through their paid work and voluntary work and working in greener ways
- Developing the use of digital technologies to meet young people's career development needs in conjunction with face-to-face support
- Working with parents/carers, alumni and education, community and business partners to meet student's career development needs

King's Lynn Academy: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses

Management of provider access requests

Procedure

A provider wishing to request access should contact [Katie Leeming-Watts, Careers Lead](#)

Telephone: 01553 779634 (direct) or 01553 774671 (main reception)

Email: Katie.Leeming-Watts@kla.eastern-mat.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

| Year | Autumn | Spring | Summer |
|-------------|--|---|---|
| 7 | Goals and target setting Blazer badges: rewards system and employability skills Presentation skills Personality Islands | National Careers Week Assembly – Preparing for the future Budgeting and the cost of living Personal finance Stereotypes, prejudice and discrimination Stereotypes and jobs Protected characteristics | He Can, We Can @UEA Enterprise challenge |

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| 8 | Goals and target setting | National Careers Week Assembly – Skills needed for future employment | App design challenge |
| | Online presence. Benefits and pitfalls | Presentation and work-based skills | |
| 9 | Goals and target setting | National Careers Week Assembly – Jobs of the future | Unboxd: An introduction to values and careers |
| | Online safety and your digital footprint | Post 16 Options | Digital surgery |
| 10 | Jobs that challenge morality | Where will you GCSEs take you? | |
| | Protected characterises and unconscious bias | | |
| 11 | Goals and target setting | National Careers Week Assembly – Getting experience of work | Visits and tasters to FE providers |
| | Growth mindset | How does criminal activity affect your future? | LMI booklet lesson |
| 12 | | Volunteering and work experience | Apprenticeships |
| | | Preparation for transition | Aiming high: Looking a different levels of courses/education |
| 13 | | Careers Fair @LynnSport | Post-16 intentions questionnaire |
| | | | Royal Marines visit |
| 14 | COWA assembly | Interview skills and post-16 interview support | Final IAG assembly |
| | KESA assembly | National Careers Week Assembly – Improving CV's through work experience | 1:1 support meetings for students unsure of destinations |
| 15 | Help You Choose Assembly | Mental health, revision and finding a good work/life balance | Future you session |
| | Help You Choose IAG lesson | | |
| 16 | CVs and personal statements | | |
| | Application support | | |

Please speak to our Careers Leader (Katie Leeming-Watts) to identify the most suitable opportunity for you.

Premises and facilities

The school will make the central hub, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the reception, which will then be either placed on display on the Careers noticeboard or put in the Careers section of the library. The Library is available to all students before and after school, and at lunch and break times.